

**Personnel Committee  
Monday, November 19, 2012  
Conference Room B, Audrey Beck Municipal Building**

**Minutes**

Members Present: Deputy Mayor Toni Moran (Chair), Denise Keane, Paul Shapiro

Staff Present: Maria Capriola, Assistant Town Manager

The meeting was called to order at 6pm.

**1. PUBLIC COMMENT**

Betty Wassmundt, Old Turnpike Road. Ms. Wassmundt inquired as to the Ethics Code appeal process and the state statute that permits citizens to appeal decisions made by the Ethics Board.

**2. APPROVAL OF MINUTES**

The minutes of October 15, 2012 were moved by Keane and seconded by Shapiro. The minutes were unanimously approved as presented.

**3. REGISTRAR COMPENSATION FOR 2013-2014 TERM**

The Committee reviewed and discussed compensation data for registrars. Shapiro made the motion, seconded by Keane, to recommend to the Council as a whole to increase the hourly rate of pay for the Registrars and Deputy Registrars by 2% for the 2013-2014 term, or to \$21.56 per hour for the Registrars and \$16.17 per hour for the Deputy Registrars. Motion passed unanimously.

**4. REGULAR MEETING SCHEDULE FOR 2013**

Shapiro made the motion, seconded by Moran for the Committee to meet the third Monday of every month at 6pm except when the third Monday is a holiday, of which the Committee will meet on the third Tuesday at 6pm. The motion passed unanimously.

The meeting adjourned at 6:24pm.